



Printing Business Line

What do we provide?

- Printing and related services that include the following:
Publications, reports, pamphlets, brochures, posters, letterheads, kit folders, laminated cards, business cards and CD & floppy disk duplication.
- Court Reporting Services that include the following:
Electronic recording transcribing and furnishing transcriptions of press conferences, courtroom and legal proceedings, depositions, advisory boards and committee meetings, personnel grievances, appeals, administrative hearings and legal services.

How do I obtain this service?

- Printing Services: Room GE-116, Forrestal, 6-4318
F-110, Germantown, 3-3237
- Court Reporting Services: Room GE-116, Forrestal, 6-4318

Where can I find more information?

- Visit the Office of Administration's website address:
<http://ma.mbe.doe.gov/admin/PrintingProducts.htm>